

AIA San Francisco Excellence in Interior Architecture

Criteria:

Each entry in the AIA San Francisco Design Awards program is judged on the success with which it has met its individual requirements. Entries are weighed individually, not in competition with others. All categories are open to both AIA San Francisco members and nonmembers. Jury decisions will be based solely on the materials submitted. No field trips will be taken. Criteria include quality of design; resolution of the program or idea; and innovation, thoughtfulness, and technique.

All entries must also include detailed information about the sustainable aspects of the project. The AIA defines sustainability as the concept of meeting present needs without compromising the ability of future generations to meet their own needs. Sustainable design is achieved through an integrated design and delivery process that enhances the natural and built environment by using energy sensibly with a goal toward carbon neutrality, improves air and water quality, protects and preserves water and other resources, and creates environments, communities and buildings that are livable, comfortable, productive, diverse, and safe. *Sustainability is not the sole criterion on which projects will be judged.*

Deadline for Entries:

February 12, 2010 @ 1:00 pm

Location: AIA San Francisco
130 Sutter Street, Suite 600
San Francisco, CA 94104

Eligibility:

- **Bay Area projects:** All architects and designers practicing within the United States are eligible to submit projects that are located in the immediate Bay Area; defined here as any location within a 30-mile radius of the AIA San Francisco office.

OR

- **Bay Area architects:** All architects and designers practicing within the immediate Bay Area, defined as any location within a 30-mile radius of the AIA San Francisco office, are eligible to submit projects located outside the Bay Area. If a firm has multiple offices, only projects executed by the Bay Area offices are eligible.
- Any architect, designer, or architecture firm falling into one of the above categories may submit any number of eligible entries provided each is submitted separately with separate payments.
- Projects that have won awards in other awards programs are eligible unless they were previously honored by AIA San Francisco. **EXCEPTION:** *All previous unbuilt winners are eligible to resubmit in a built category once the project has been completed.*
- Any number of projects can be entered regardless of project size, budget, style, or building type and may include remodeling or extended use projects.
- Work by the firm of a design professional serving as a juror is ineligible.
- Construction must have been completed after January 1, 2006.

Jury:

Please refer to www.aiaf.org/awards for details.

Submission Packet:

Please submit your digital files **in the following order**. File names should not include your firm name.

- **50-word Summary (Microsoft Word File):** 50-word summary should be approximately two sentences on the project. Copy should be clear, concise and well written, as it may be reproduced in print publications.
- **One-page Summary (Microsoft Word File):** Summary should fully outline the program and design objectives and how the project addressed these objectives.

- **Sustainable Design Supplement:** Include information indicating how your project addressed environmental objectives. [CLICK HERE FOR WORKSHEET](#)
- **Site Plan (JPEG format):** Show context and include North arrow.
- **Floor Plans (JPEG format):** Include North arrow.
- **Sections/Elevations (JPEG format):** optional; maximum two.
- **Images (JPEG format):** Up to 8 images of the completed project. Artwork should be saved to 8"x10" JPEGs at 300 dpi RGB.
- **Design Team Spreadsheet (Microsoft Excel File):** This is for office use only. It will not be shown to the jury. [CLICK HERE FOR TEMPLATE](#)
- **Registration Confirmation from Eventbrite.**

How to Submit:

AIA San Francisco is moving to an electronic registration process. **You must preregister** at <http://designawards.eventbrite.com>. If you are submitting multiple projects, you will need to preregister each project separately. A copy of your confirmation email(s) must be included with your submission packet.

For your convenience, there are two ways to submit your Design Awards entries.

By Mail

Step 1: Preregister at: <http://designawards.eventbrite.com>

Step 2: Send a CD with your digital submission packet and a hardcopy of your confirmation email from Eventbrite.com to Attn: Adriana Nunez/ Re: Design Awards/AIA San Francisco, 130 Sutter Street, Suite 600, San Francisco, CA 94104

By FTP

System requirements: Only compatible with PCs running Internet Explorer. You cannot upload files using Safari or Firefox browsers at this time.

Step 1: Preregister at: <http://designawards.eventbrite.com>

Step 2: Upload a zipped folder with your submission packet to <ftp://sbs.aiasf.org>. If you have multiple entries, submit each individually. **For step by step directions, [click here](#).**

Step 3: Email Adriana Nunez at anunez@aiasf.org to notify AIA SF that your submission(s) has been uploaded. Make sure to specify the number the entries that have been uploaded and attach an electronic copy of your registration confirmation(s) from Eventbrite.com in the email.

Entry Fees:

- \$195 AIA SF Members
- \$375 Nonmembers
- Free Full-time Architectural or Design Students with ID

Entry fees are nonrefundable.

Awards Presentation, Exhibition and Publications:

- Winning projects will be announced at the AIA San Francisco Design Awards Gala in May.
- Winning projects will be featured in *California Home + Design*.
- All residential entries in San Francisco and Marin are considered for inclusion in the San Francisco Living: Home Tours weekend.
- All entries are considered for inclusion in top, national design publications.

- Winning firms are required to submit appropriate authorization for use of any photographs and drawings for publicity purposes. Each winning team will be asked to identify a contact for the media.
- Winning firms will assume all exhibition printing costs.

Questions:

Adriana Nunez
Program Coordinator
anunez@aiasf.org
415 874 2630

NOTE: If any authorship is revealed on file names, images or project summaries viewed by the jury, the entry will be disqualified. The jury will not see the registration forms, physical CD ROMs or the design team spreadsheet